

## Information sheet

# Carnet ATA

In the context of temporary export operations, the goods remain the property of the sender and are intended to return in the same state, as they are, to the country of departure, without paying customs duties and taxes in countries of temporary admission. The A.T.A. customs clearance book (known as "ATA Carnet") - an acronym which is a combination of the French and English words "admission temporaire / temporary admission" - is a goods passport to simplify customs operations and reduce costs.

**Reminder:** The use of the ATA carnet **is not mandatory**, it is a substitute for the various custom documents which are normally required for a temporary import, temporary export or transit operation, and facilitates the clearance of goods. It reduces customs formalities to a minimum and suspends the payment of duties and taxes due on entry into each country of destination or transit.

### Conditions for the issuance of an ATA carnet:

The country(ies) of destination must be a member of the ATA chain (cf. <https://iccwbo.org/resources-for-business/ata-carnet/ata-carnet-country/>), be outside of the European Union (EU) and the intended use(s) of the temporarily imported goods must be authorized by the country(ies) of destination/importation. The applicant must be a Luxembourg based company.

### Procedure to obtain an ATA carnet:

Companies must register on the online platform <https://www.e-ata.eu/> and create their account.

Once the company's account has been activated by the Chamber of Commerce, the company will receive a notification per e-mail and will then be able to submit a demand online.

The following information must be completed in the demand:

- Data about the holder and the user of the carnet (for the later: a designated person or all authorized persons),
- Data about the goods (type, quantity, volume, total value...), (**Please note: We decline any responsibility for the declaration of value of goods**),
- The designated country(ies) of destination and, if relevant, the number of trips.

The ATA carnet is valid for 1 year less 1 day from the date of issue. During this period, additional trips can be included for customers who wish to travel with the same goods to a different member country of the ATA.

**Rates (applicable from February 1<sup>st</sup>, 2023):**

Base fee: 229,50 EUR

Extra sheet: 0,65 EUR

Premium, per tranche, depending on the total value of the goods:

- < 25.000 EUR: 0,857 %
- From 25.000 to 74.999,99 EUR: 0,673 %
- From 75.000 to 249.999,99 EUR: 0,437 %
- > 250.000 EUR: 0,294 %

Reimbursable deposit: 150,00 EUR

Duplicate : 229,50 EUR

Comment: The House of Entrepreneurship invoices a deposit of 150,00 EUR (« reimbursable deposit ») to the company which is reimbursed once the carnet is returned to the House of Entrepreneurship before the end of its validity period and if its duly stamped.

**Return of the ATA carnet:**

As a reminder, a carnet has a validity period of one year minus 1 day.

Once the use is complete or if the carnet ATA has expired, the company must return the original carnet ATA with the duly stamped counterfoils to the House of Entrepreneurship.

For further information, please contact the House of Entrepreneurship:

- via phone: +352 42 39 39 880
- via email: [formalities@houseofentrepreneurship.lu](mailto:formalities@houseofentrepreneurship.lu) or [ata@cc.lu](mailto:ata@cc.lu)

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